

PART – A: TECHNICAL BID

ITEM RATE TENDER

FOR the work of Paver block road work, laying of storm sewer draingage line andwater
supply connections at The Tribune Parivar Co-op. House Bldg. Socty., Gazipur.

TENDER SUBMITTED BY:

NAME : _____

ADDRESS : _____

MAIL ADDRESS : _____

NANE & PHONE NO.
OF CONTACT PERSON: _____

NOTICE INVITING TENDER

Item rate tenders are hereby invited on behalf of The President, The Tribune Parivar Co-op. House Bldg. Socty. Reg. for carrying Civil Work of Paver block road work, laying of storm sewer draingage line andwater supply connections at The Tribune Parivar Co-op. House Bldg. Socty., Gazipur.

SN	Particulars	Details
1	Name of work	<u>Paver block road work, laying of storm sewer draingage line andwater supply connections at The Tribune Parivar Co-op. House Bldg. Socty., Gazipur.</u>
2	Nature of Work	Civil Work
3	Estimated Cost of Work	Rs. 150.00 Lacs
4	Time allowed for Completion	180 Days from Award of Work
5	Earnest Money Deposit	Rs. 300000/- (Rupees Three lacs only) by means of Demand Draft /Banker Cheque only from any scheduled Nationalized Bank drawn in favour of <u>The Zirakpur Tribune Parivar Co-op. House Bldg. Society Ltd. Payable at Zirakpur.</u>
6	Date and Time where tender forms are available	From 12-11-2025 till 23-11-2025 upto 12:00 pm at Society website www.trbuneparivarsociety.com
7	Last date & time for submission Tender and EMD	: 23-11-2025 upto 5:00 pm at Society office,Gazipur.
8	Place for submission of E-tender Contact person /telephone no/ email address.	The Tribune Parivar House Bldg. Society Ltd. Gazipur. Office at Gazipur. Contact person: a) b)
9	Date and Time of opening of Tender and price bids	: First Envelope-1 Technical bid will be opened and the date of opening of price bid of the qualified bidders will be intimated later on.
10	Defect Liability period	1-year from the date of Completion of Project.
11	Liquidated Damages	0.50% per week subject to maximum 5% of contract amount for delay in completion of work.
12	Validity of offer	90 days from the date of opening of Price-bid
13	Value of Interim Certificate	30.00 Lac - No advance on materials / plant / machinery or mobilization advance shall be paid under any circumstances

14	Quantum of Security Deposit (percentage)	Initial Security Deposit (ISD) – 2% of the Tender value including EMD Retention Money - 5% of the running bills and Total deduction of 5% of value of work including EMD, ISD.
15	Eligible Taxes	A) Income Tax & GST IT will be deducted at source as per Govt. Guidelines. B) Reimbursement of GST will be made only on submission of proper GST invoice as per applicable GST provision. The contractor should comply with the following; 1. Contractor should have GST Registration Number 2. Invoice should specifically/separately disclose the amount of GST levied at applicable rate as per GST provision. 3. In case of Correction in the bills after scrutiny, contractor should submit fresh bills for payment. 4. Contractor should timely file his GST return in accordance with GST provisions to enable the society to claim the credit of GST paid to the contractor.
16	Pre-qualification conditions	a) The bidder must be registered with any Govt./ semi-Govt./ Central govt. agency for the civil works. b) The Bidder/ Firm should have valid IT/ GST/ EPF/ESI registrations. c) The annual turnover of the firm/ bidder during last three years should be more than 1.75 crores. d) The bidder should submit the work order along with completion certificates of atleast two civil works. e) An affidavit stating the firm not being blacklisted with any govt./ semi- govt./ PSU/ central govt. should be enclosed with the technical bid.

17	Process of tender submission	The tender in two envelope system should be submitted as under: a) Envelope-1 should contain the DD for EMD and required testimonials as stated in column 17 along with duly stamped and signed technical bid. Part A b) Envelope-2: duly filled stamped and signed price bid should be submitted in the Envelope-2 First Envelope-1 will be opened in the society office on _____ at _____pm. And the price bid of the qualified bidders will be opened later on and the time and date of opening of the price bid will be intimated well in advance to the qualified bidders.
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18. **The Contractor/ Vendor shall sign and stamp each page of the tender document thereby ensuring the number and sequence of all pages. Tender documents without seal and signature of the authorized tenderer are liable to be rejected.**

19. No conditions other than mentioned in the tender will be considered, and if given they will have to be withdrawn before opening of the price-bid.

20. The Society reserve their rights to accept or reject any or all the tenders, either in whole or in part without assigning any reason (s) for doing so and no claim / correspondence shall be entertained in this regard.

21. In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.

**The President
The Tribune Parivar Co-op.
House Bldg. Society Ltd.
Gazipur**

INSTRUCTIONS TO THE TENDERERS

1. Contractors should submit/send EMD physically within due date of the tender at the office address mentioned in the in-NIT document. The tender will be rejected if the tenderer fails to submit the EMD.
2. Contract documents consist of detailed plans, technical specification, schedule of quantities of the various classes of work to be done, and the set of conditions of contract' to be compiled with by the person whose tender may be accepted.
3. Retention Money: From each running bill, an amount at the rate of 5% of the gross value of the running bill shall be recovered as retention money, till the total retention amount including the EMD and ISD amounts already with the Bank become 5% of the value of the contract amount.
This amount is called as Total Security Deposit, which consists of three components.
 - a) EMD-Earnest Money Deposit.
 - b) ISD-Initial Security Deposits.
 - c) RM-Retention Money.

The total security deposit will be kept with the Society. And total security deposit may be refunded after the end of defects liability period (one year), provided he has satisfactorily carried out all the works and attended to rectification of all defects in accordance with the conditions of the contract. In case of failure on the part to do so, the cost of rectifying the defects through any other agency shall be deducted from the amount of security deposit due to the contractor.
4. Completion of work:
 - i) The work shall be considered as complete only when the certificate of virtual completion is issued by the architects.
 - ii) The defects liability period as prescribed in the contract shall commence only from date of such virtual completion.
 - iii) Any defect that may appear within the defects liability period shall be rectified by the contractor within reasonable time on receipt of necessary instructions from Bank to that effect.
5. The acceptance of a tender will rest with the Competent Authority, who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all the tenders received, without assigning any reasons. All tenders in which any of the prescribed conditions are not fulfilled or are in complete in any respect are liable to be rejected.

6. All compensation or other sums of money payable by the Contractor to Clients under the terms of this contract may be deducted from the security deposit, or from any sum that may be or may be come due to the Contractor on any account whatsoever and in the event of the Security Deposit being reduced by reasons of any such deductions, the Contractor shall within 7 days of being asked to do make good in by DD any sum which have been deducted from his security deposit.
7. Tender containing any condition leading to unknown/indefinite liability, are liable to be summarily rejected.
8. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
9. The tenderer should quote their(own) rates for undertaking the work.
10. GST as applicable will be reimbursed by Society as specified in NIT.
11. All taxes other than GST, other statutory obligation in respect of this contract, as applicable, shall be payable by contractor including transportation and TA/DA of the workers at site and the society will not entertain any claim whatsoever in this respect.
12. I.T. will be recovered as per Government Rules
13. Time is the essence of the contract. The work should be completed on time as mentioned in the NIT. The successful Contractor will have to give CPM/PERT chart of various activities of works to be done so that the work gets completed within the stipulated time. The chart shall be submitted within 7 days from the date of acceptance of the tender.
14. Tenders for works shall remain open for acceptance for a period of 90 days from the last date of tenders. If the tenderer withdraws his tender before the expiry of the said period or makes any modifications in terms and condition of the tender which are not acceptable to the Bank, then the bank without prejudice to any other right or remedy is at liberty to forfeit the earnest money.
15. The successful tenderer, after the work is awarded, he will have to enter into an agreement with the competent authority of the bank.
16. The tenderer must co-ordinate with the other agencies such as Interior/Furnishing/ Electric-al/IT/Fire/AC etc.
17. The tenderer should visit the site to ascertain the working conditions and local authority regulations / restrictions if any and other information required for the proper execution of the work.
18. The work may be carried out on any floor level as per site condition. Please note that materials and machines are required to be carried on head load and the same must be accounted in the costing. Please note that no separate cost shall be allowed for head load.
19. The quantities of various items given in the schedule of quantities are approximate. The quantities of work may vary at time of allotment / execution of work. Bank reserves the right to omit / delete any item(s) of work from the schedule at the time of allotment / before. Contractor will be paid for the actual work done at the site duly verified by the concerned official of the bank.
20. The unit price shall be deemed to be fixed price. In case of extra items, a record of labour charges paid shall be maintained and shall be presented regularly to the Employer's for checking. The settlement will be made based on figures arrived at jointly and taking unit price given in the contract assigned to the successful Tenderer.

In case of extra items where similar or com- parable items are quoted in the tender, extra rates shall be based on tender rates.

21. If the rate quoted by the contractor for any item / items are not workable or abnormally lower than the market rate, the bank may demand Bank guarantee from the contractor for satisfactory completion of these work. The bank guarantee amount will be not less than 50% of the estimated amount of the items for which the rates are not workable or abnormally low. This bank guarantee will be released after completion of these works (unworkable and abnormally low rated items) to the satisfaction of the bank.
22. The contractor shall submit the bar chart/CPM/PERT as well as shall submit the insurance cover for the work in the form of CAR policy and Third-Party Insurance within seven (7) days from the acceptance of work order.
23. The work must be started within immediately from the date of receipt of work order/ mark out at site; whichever is later. In case of work not being started within this stipulated period, the bank reserves the right to cancel the work order duly forfeiting the Earnest money deposit.
24. No employee of the Bank is allowed to work as a contractor for a period of 2 years of his/her retirement from Bank Services without previous permission of the Bank. This contract is liable to be cancelled, if either the contractor or any of his employees is any time to be such a person who had not obtained the permission of Bank as aforesaid before submission of the tender or engagement in the contractor's service.
25. Contractor should get approval of the samples of materials in advance with Bank's Engineer before use of the same in the work.'
26. Bank has the right to offer the contract or to modify the old material wherever/whenever necessary instead of new supplies.
27. The quoted rate should be inclusive of materials, labour, wages, fixtures, transportation, installation, all taxes (excluding GST), wastages, Octroi, machinery, temporary works such as scaffolding, cleaning, overheads, profit, statutory expenses, incidental charges and all related expenses to complete the work.
28. The tenders shall summarily have rejected, if any one of the above said requirements has not been complied with.
29. The Bank will not be bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.
30. The contractor should fulfill the labour regulation guidelines stipulated by the governments.
31. No advance payment in any form will be granted for the works proposed.
32. Period of taking up the final bill will be one month from/after satisfactory virtual completion or the date of submission of the final bill whichever is later.
33. Contractor is advised not to engage child labour during the contract period
34. The Society reserves the right to cancel or postpone the tenders at any stage without assigning any reason.
35. Firm should be visit the website till last date of submission for changes/corrigendum if any Tender documents found partly or fully modified/alterd/corrected etc. shall stand summarily rejected
41. The make of materials should be chosen strictly from the approved makes as given in the tender. Using of the multi brands is not permissible. Single brand should be used for entire project.
42. The tenderer must obtain himself on his own responsibility and his own expenses all information and data that may be required for the purpose of filling this tender document and enter into a contract for the satisfactory performance of the work. The tenderer is requested satisfy himself regarding the availability of water, power, transport and communication

facilities, the character quality and quantity of the materials, labour, the law and order situation, climatic conditions local authorities requirement, traffic regulations etc.

The tenderer shall be solely responsible for considering the financial effect of any or all the factors while submitting his tender.

43. ANY CLARIFICATIONS SOUGHT AFTER OPENING OF THE TENDERS WILL NOT BE ENTERTAINED AT ANY COST.

**The President
The Tribune Parivar House Bldg. Society Ltd
Gazipur**